

# Settlement and transaction reports



## **Amazon Pay settlement and transaction reports**

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# Amazon Pay settlement and transaction reports

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# Amazon Pay settlement and transaction reports

## Introduction

Amazon Payments (“Amazon”) provides two types of reports, settlement reports and transaction reports, to merchants using Amazon to help support their business processes. This document describes how to access these reports using the Amazon Marketplace Web Service (“Amazon MWS”) Reports API section.

### Settlement reports

A settlement report provides a detailed breakdown of your Merchant account activity for a given settlement period, and the funds disbursed to you. You can use this report to support your reconciliation processes.

For more information about settlement reports, see [Settlement report details](#).

### Transaction reports

Transaction reports provide a list of Amazon objects that were either created or updated due to a state change during the reporting period. You can use transaction reports to synchronize the status of payment objects with your system or perform business analysis such as determine refund rates, authorization declines, and so forth.

For more information about transaction reports, see [Transaction report details](#).

## Amazon Pay settlement and transaction reports

### Settlement report details

A settlement report provides a detailed breakdown of your account activity for a given settlement period.

The following tables list the settlement report's data elements.

#### Report header

Field name	Description	Required	Data format	Example value
<code>SellerId</code>	The Amazon-designated ID associated with your Merchant account.	Yes	Alphanumeric	A1XX111XXX111XXX
<code>SettlementStartDate</code>	Start date and time for the current settlement period.  The maximum date range is 30 days.	Yes	ISO 8601 format	2015-05-18T14:37:01-0700
<code>SettlementEndDate</code>	End date and time for the current settlement period.  The maximum date range is 30 days.	Yes	ISO 8601 format	2015-05-21T14:37:03-0700

## Amazon Pay settlement and transaction reports

### Report body

Field name	Description	Required	Data format	Example value
TransactionPostedDate	Date and time when the transaction was debited or credited to your account.	Yes	ISO 8601 format	2015-05-18T15:48:50-0000
SettlementId	Amazon-designated identifier for the current settlement period.	Yes	Alphanumeric	5044561311
AmazonTransactionId	Amazon-designated identifier for a transaction.	Conditional. Only present for the following TransactionType values: <ul style="list-style-type: none"><li>• Authorization</li><li>• Capture</li><li>• Refund</li><li>• A-to-z Guarantee Claim</li><li>• Chargeback</li><li>• Dispute</li></ul>	Alphanumeric	P01-2400747-7767109-C084595

## Amazon Pay settlement and transaction reports

Field name	Description	Required	Data format	Example value
<code>SellerReferenceId</code>	Merchant-specified Id for a transaction. Corresponds to the <code>CaptureReferenceId</code> or <code>RefundReferenceId</code> provided in Capture, Refund, Dispute, Authorization, or Chargeback operation.	Conditional. Only present for the following <code>TransactionType</code> values if specified by the merchant: <ul style="list-style-type: none"><li>• Capture</li><li>• Refund</li><li>• Dispute</li><li>• Authorization</li><li>• Chargeback</li></ul>	Alphanumeric	OALP12345678

## Amazon Pay settlement and transaction reports

Field name	Description	Required	Data format	Example value
TransactionType	<p>Type of transaction, corresponding to:</p> <ul style="list-style-type: none"> <li>• Authorization – Funds debited from the Merchant account for an uncaptured authorization.</li> <li>• Capture – Funds captured against an authorization using the Capture operation.</li> <li>• Refund – Funds refunded against a previous Capture using the Refund operation.</li> <li>• Debt – Funds debited from a Merchant account when the merchant does not have a sufficient balance to cover a refund.</li> <li>• A-to-z Guarantee Claim – Funds debited from the Merchant account to resolve a consumer dispute filed with Amazon.</li> <li>• Chargeback – Funds debited from the Merchant account to resolve a consumer dispute filed with their financial institution.</li> <li>• Dispute – Funds debited from the Merchant account to initiate a dispute.</li> <li>• Adjustments – A miscellaneous credit or debit made by Amazon to your account.</li> <li>• Reserve – Funds held in your account to cover future refunds, A-to-z claims or chargebacks (<a href="#">see policy</a>).</li> <li>• Carryover – Undisbursed funds carried over from previous settlement periods.</li> <li>• Transfer – Funds transferred by Amazon to your bank account.</li> </ul>	Yes	<p>Alphanumeric, one of:</p> <ul style="list-style-type: none"> <li>• Authorization</li> <li>• Capture</li> <li>• Refund</li> <li>• Debt</li> <li>• A-to-z Guarantee Claim</li> <li>• Chargeback</li> <li>• Dispute</li> <li>• Adjustments</li> <li>• Reserve</li> <li>• Carryover</li> <li>• Transfer</li> </ul>	Capture



## Amazon Pay settlement and transaction reports

Field name	Description	Required	Data format	Example value
AmazonOrderReferenceId	<p>Amazon-designated identifier for the Order Reference this transaction is associated with. A unique AmazonOrderReferenceId is provided to you when a buyer clicks the “Amazon Pay” button and signs in using Amazon username and password, or when loading one of the widgets.</p> <p>This Id can be associated with multiple transactions.</p>	<p>Conditional.</p> <p>Only present for the following TransactionType values:</p> <ul style="list-style-type: none"> <li>• Capture</li> <li>• Refund</li> <li>• A-to-z Guarantee Claim</li> <li>• Chargeback</li> <li>• Authorization</li> <li>• Dispute</li> </ul>	Alphanumeric	P12-4323454-0987678
SellerOrderId	<p>Merchant-specified Id for the Order Reference this transaction is associated with. This corresponds to the SellerOrderId specified in the SetOrderReferenceDetails operation. This Id can be associated with multiple transactions.</p>	<p>Conditional.</p> <p>Only present for the following TransactionType values if specified by the merchant:</p> <ul style="list-style-type: none"> <li>• Capture</li> <li>• Refund</li> <li>• A-to-z Guarantee Claim</li> <li>• Chargeback</li> <li>• Authorization</li> <li>• Dispute</li> </ul>	Alphanumeric	OALP1234

## Amazon Pay settlement and transaction reports

Field name	Description	Required	Data format	Example value
StoreName	Merchant-specified name of the store associated with the Order. This corresponds to the StoreName specified in the SetOrderReferenceDetails operation.  This Id can be associated with multiple transactions.	Conditional.  Only present for the following TransactionType values if specified by the merchant: <ul style="list-style-type: none"> <li>• Capture</li> <li>• Refund</li> <li>• A-to-z Guarantee Claim</li> <li>• Chargeback</li> <li>• Authorization</li> <li>• Dispute</li> </ul>	Alphanumeric	Court and Cherry, Inc.
CurrencyCode	Currency of the transaction.	Yes	Alphanumeric (ISO 4217 standard), one of: <ul style="list-style-type: none"> <li>• USD</li> <li>• EUR</li> <li>• GBP</li> </ul>	USD

## Amazon Pay settlement and transaction reports

Field name	Description	Required	Data format	Example value
TransactionDescription	<p>Merchant's or Amazon's description of the transaction.</p> <p>For Capture and Refund TransactionType values, this corresponds to the optional SellerNote parameter in the API.</p> <p>For all other TransactionType values, this is a human readable field set by Amazon, which may change from time to time.</p>	<p>Conditional.</p> <p>Only present for the following TransactionType values if specified by the merchant:</p> <ul style="list-style-type: none"> <li>• Capture</li> <li>• Refund</li> </ul> <p>Present for the following TransactionType values as determined by Amazon:</p> <ul style="list-style-type: none"> <li>• A-to-z Guarantee Claim</li> <li>• Chargeback</li> <li>• Dispute</li> <li>• Adjustment</li> <li>• Reserve</li> <li>• Carryover</li> <li>• Transfer</li> </ul>	Alphanumeric	Charge for Blue Sweater.

## Amazon Pay settlement and transaction reports

Field name	Description	Required	Data format	Example value
TransactionAmount	<p>Amount of the transaction that is credited or debited to your Merchant account.</p> <ul style="list-style-type: none"> <li>• Authorizations are debits to your account for uncaptured authorizations.</li> <li>• Captures are credits to your account.</li> <li>• Refunds are debits to your account.</li> <li>• A-to-z Claims and Chargebacks can be credits or debits to your account.</li> <li>• Disputes are debits to your account.</li> <li>• Two Reserve entries will be listed in each report: <ul style="list-style-type: none"> <li>○ A credit representing Reserves held in the prior settlement period.</li> <li>○ A debit representing Reserves held in the current settlement period.</li> </ul> </li> <li>• Carryovers may be credits or debits depending on un-disbursed account balance in the prior settlement period.</li> <li>• Adjustments may be credits or debits.</li> <li>• Transfer is a debit to your account.</li> </ul>	Yes	Numeric	1,000.00

## Amazon Pay settlement and transaction reports

Field name	Description	Required	Data format	Example value
TransactionPercentageFee	<p>Amazon's percentage fee (also referred to as a processing fee) associated with the transaction. See our <a href="#">Fee Schedule</a> for more information.</p> <p>Fees:</p> <ul style="list-style-type: none"> <li>Debited for Captures (including Cross Border fees if applicable)</li> <li>Credited for Refunds, A-to-z Claims, and Chargebacks</li> <li>Not assessed (zero) for Adjustments, Reserves or Carryovers and Transfers</li> </ul>	Yes	Numeric	2.2
TransactionFixedFee	<p>Amazon's fixed fee (also referred to as an authorization fee) associated with the transaction. See our <a href="#">Fee Schedule</a> for more information.</p> <p>Fees:</p> <ul style="list-style-type: none"> <li>Debited for uncaptured Authorizations, Captures, and Disputes</li> <li>Not assessed (zero) for Adjustments, Reserves or Carryovers and Transfers</li> </ul>	Yes	Numeric	1.2

## Amazon Pay settlement and transaction reports

Field name	Description	Required	Data format	Example value
TotalTransactionFee	Sum of TransactionPercentageFee and TransactionFixedFee.	Yes	Numeric	3.4
NetTransactionAmount	Total amount credited or debited to your account.  This is equal to the TransactionAmount less the TransactionFee.	Yes	Numeric	96.85

## Amazon Pay settlement and transaction reports

### Transaction report details

A transaction report provides a list of Amazon objects that were either created, confirmed (in the case of an Order Reference object), or updated due to state change during the reporting period.

We provide four separate reports corresponding to each payment object:

- Order Reference
- Authorization
- Capture Data
- Refund Data

These reports are generated each day, for the preceding day, if at least one payment object was created or modified during the reporting period.

For more information about states of payment objects see the [Amazon Pay API reference guide](#).

### Manually requesting reports

You can manually download settlement and transaction reports from Seller Central:

- Settlement reports: click **Payments** from the **Reports** menu.
- Transaction reports: click **Payments Advanced Transactions** from the **Reports** menu.

Note that manually requested reports will also be returned in the response of `GetReportRequestList` operation in Step 1.

### Using the Amazon Merchant Transport Utility for downloading reports

The Amazon Merchant Transport Utility (“AMTU”) is designed to make receiving reports from Amazon as simple as possible. AMTU runs automatically behind the scenes, retrieving your reports as they become available.

AMTU is available to all merchants, and can be used in addition to other methods of obtaining reports. If you are already using AMTU for downloading Selling on Amazon reports, please be aware that you must upgrade to the newest version of AMTU in order to get the support for Amazon Pay reports. With version 2.4 and above, you can download the reports for both Amazon Marketplace and Amazon Pay with the same AMTU client. For detailed instructions and system requirement information, see the [AMTU \(File Transport Utility\)](#) Help content on Amazon.com, and the [AMTU User Guide](#).

### Missing or misdated reports

In some cases a downloaded report may have a date that differs from the reported generation date in Step 1, or a report may appear to be missing. This could be a result of one of the following:

- If there are no transactions for a day, report generation for that day is skipped.
- In rare cases, the generation of a report may be delayed, sometimes as long as 24 hours. This will result in report having a different date than the report generation date.

## Amazon Pay settlement and transaction reports

If you find that the report date is different than the report generation date, the generated reports, produced in Step 1, can be further filtered by the date and time of the data to be reported. Each generated report listed contains a **StartDate** and **EndDate**, in the **ReportRequestInfo** element, that specify the date and time range of data elements contained in a report. Note that the maximum date range is 30 days.

This is a sample response from the `GetReportRequestList` operation, showing the **StartDate** and **EndDate** range for filtering generated reports by the data date range.

```
<?xml version="1.0" encoding="UTF-8"?>
<GetReportRequestListResponse xmlns="http://mws.amazonaws.com/doc/2009-01-01/">
  <GetReportRequestListResult>
    <NextToken />
    <HasNext>false</HasNext>
    <ReportRequestInfo>
      <ReportRequestId>7332234344</ReportRequestId>
      <ReportType>
        _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
      </ReportType>
      <StartDate>2015-06-13T00:00:18+00:00</StartDate>
      <EndDate>2015-06-14T00:00:18+00:00</EndDate>
      <Scheduled>false</Scheduled>
      <SubmittedDate>2015-06-14T01:13:34+00:00</SubmittedDate>
      <ReportProcessingStatus>_DONE_</ReportProcessingStatus>
      <GeneratedReportId>11162090683</GeneratedReportId>
      <StartedProcessingDate>
        2015-06-14T01:13:42+00:00
      </StartedProcessingDate>
      <CompletedDate>2015-06-14T01:13:44+00:00</CompletedDate>
    </ReportRequestInfo>
  </GetReportRequestListResult>
  <ResponseMetadata>
    <RequestId>233c5966-6fa6-4ea9-8969-2a8b7a7c7326</RequestId>
  </ResponseMetadata>
</GetReportRequestListResponse>
```

## Downloading reports via Amazon MWS Reports API section

Amazon reports are accessible through Amazon MWS using the Reports API section.

General information can be found in the [Amazon MWS Reports API Reference Guide](#) and the [Amazon MWS Developer Guide](#).

To download reports via the Amazon MWS API Reports API section, perform the following steps:

1. Get a list of generated reports.
2. Filter the request list (optional).
3. Download a report.
4. Acknowledge downloaded reports (optional).



## Amazon Pay settlement and transaction reports

### Step 1: Get a list of generated reports

Amazon Pay auto-generates reports daily for the previous 24 hours' activity:

- Settlement reports are generated when a settlement takes place (24 hours after the first capture, or if requested, at a fixed time).
- Transaction reports are generated at midnight.

The start time for the report generation may vary by a few minutes past the hour.

Before you download a report, you need to ensure that Amazon generated a report for your intended date range. To do this, make a call to the `GetReportRequestList` operation of the Amazon MWS Reports API. The response to this call will contain a list of **ReportRequestId** values for each report generated.

### Request parameters

Here are the valid request parameters for making a call to the `GetReportRequestId` operation:

Parameter	Description	Values
ReportTypeList	A structured list of ReportType enumeration values.	<p>Default: All Type: xs:string</p> <p>Required: No</p> <p>Settlement Report _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_ Order Reference Report _GET_FLAT_FILE_OFFAMAZONPAYMENTS_ORDER_REFERENCE_DATA_ Authorization Report _GET_FLAT_FILE_OFFAMAZONPAYMENTS_AUTHORIZATION_DATA_ Capture Report _GET_FLAT_FILE_OFFAMAZONPAYMENTS_CAPTURE_DATA_ Refund Report _GET_FLAT_FILE_OFFAMAZONPAYMENTS_REFUND_DATA_</p> <p>Note that the settlement and transaction reports are formatted as a comma separated value (CSV) flat file format.</p>
RequestedFromDate	The start date for the reporting period.	<p>Default: 90 days ago</p> <p>Required: No</p> <p>Example: 2015-06-12T00:00:00+00:00</p>

## Amazon Pay settlement and transaction reports

Parameter	Description	Values
RequestedToDate	The end date for the reporting period.	Default: Now Type: xs:dateTime  Required: No  Example: 2015-06-14T23:59:59+00:00
ReportProcessingStatusList	A structured list of report statuses by which to filter report requests.	Default: All Type: xs:string  Required: No  Receive reports that have been processed. This filters out blank reports. _DONE_ Retrieve blank reports generated when no data is found. Use this to confirm a missing report is due to no data to report. _DONE_NO_DATA_

For more information about the request parameters that are required for all Amazon MWS operations, see [Required request parameters](#) in the *Amazon MWS Developer Guide*.

A sample `GetReportRequestList` API request:

```
https://mws.amazonservices.com
?Marketplace=AGWSWK15IEJJ7
&Merchant=YOUR_SELLER_ID_HERE
&SignatureMethod=HmacSHA256
&Action=GetReportRequestList
&ReportTypeList.Type.1=_GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
&RequestedFromDate=2015-06-12T00:00:00+00:00
&RequestedToDate=2015-06-14T23:59:59+00:00
&ReportProcessingStatusList.Status.1=_DONE_
&AWSAccessKeyId=OGS7553JW74RRM612K02EXAMPLE
&Timestamp=2015-06-25T00%3A00%3A20.067Z
&Signature=6FkExuYt%2FWBZLg2CZVsFN5w3iYc0ruvmSE8zeb15Oh4%3D
&Version=2009-01-01
&SignatureVersion=2
```

The sample request above is for a list of **ReportRequestId** values resulting from Settlement reports generated between June 12, 2015, and June 14, 2015 (2015-06-12T00:00:00+00:00 to 2015-06-14T23:59:59+00:00 respectively). The response will list only **ReportRequestId** values for completed reports that contain data.

### Sample response

The `GetReportRequestList` operation returns a **ReportRequestId** for each report generated that match your request parameters. Here is a sample response:

## Amazon Pay settlement and transaction reports

```
<?xml version="1.0" encoding="UTF-8"?>
<GetReportRequestListResponse xmlns="http://mws.amazonaws.com/doc/2009-01-01/">
  <GetReportRequestListResult>
    <NextToken />
    <HasNext>false</HasNext>
    <ReportRequestInfo>
      <ReportRequestId>7332234344</ReportRequestId>
      <ReportType>
        _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
      </ReportType>
      <StartDate>2015-06-13T00:00:18+00:00</StartDate>
      <EndDate>2015-06-14T00:00:18+00:00</EndDate>
      <Scheduled>false</Scheduled>
      <SubmittedDate>2015-06-14T01:13:34+00:00</SubmittedDate>
      <ReportProcessingStatus>_DONE_</ReportProcessingStatus>
      <GeneratedReportId>11162090683</GeneratedReportId>
      <StartedProcessingDate>
        2015-06-14T01:13:42+00:00
      </StartedProcessingDate>
      <CompletedDate>2015-06-14T01:13:44+00:00</CompletedDate>
    </ReportRequestInfo>
    <ReportRequestInfo>
      <ReportRequestId>7325420826</ReportRequestId>
      <ReportType>
        _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
      </ReportType>
      <StartDate>2015-06-12T00:00:19+00:00</StartDate>
      <EndDate>2015-06-13T00:00:18+00:00</EndDate>
      <Scheduled>false</Scheduled>
      <SubmittedDate>2015-06-13T01:14:34+00:00</SubmittedDate>
      <ReportProcessingStatus>_DONE_</ReportProcessingStatus>
      <GeneratedReportId>11145931523</GeneratedReportId>
      <StartedProcessingDate>
        2015-06-13T01:14:44+00:00
      </StartedProcessingDate>
      <CompletedDate>2015-06-13T01:14:44+00:00</CompletedDate>
    </ReportRequestInfo>
    <ReportRequestInfo>
      <ReportRequestId>7318485518</ReportRequestId>
      <ReportType>
        _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
      </ReportType>
      <StartDate>2015-06-11T00:00:16+00:00</StartDate>
      <EndDate>2015-06-12T00:00:19+00:00</EndDate>
      <Scheduled>false</Scheduled>
      <SubmittedDate>2015-06-12T01:14:38+00:00</SubmittedDate>
      <ReportProcessingStatus>_DONE_</ReportProcessingStatus>
      <GeneratedReportId>11129389963</GeneratedReportId>
      <StartedProcessingDate>
        2015-06-12T01:15:02+00:00
      </StartedProcessingDate>
```

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```
<CompletedDate>2015-06-12T01:15:04+00:00</CompletedDate>
</ReportRequestInfo>
</GetReportRequestListResult>
<ResponseMetadata>
  <RequestId>233c5966-6fa6-4ea9-8969-2a8b7a7c7326</RequestId>
</ResponseMetadata>
</GetReportRequestListResponse>
```

In some cases, the report requests that are returned may not be for your intended date range, or you may not see the report you expect to see. For more information, see [Missing or misdated reports](#).

### Step 2: Filter the request list (optional)

The report produced in Step 1 may return more than one **ReportRequestId**. It is possible that one or more of these reports may have been previously downloaded and then marked as acknowledged to indicate it was received.

If you want to download a report for all of the **ReportRequestId** values that were returned, you can skip this Step and proceed to [Step 3: Download a report](#).

To select only the reports that have not been acknowledged, submit the **ReportRequestId** values from the report produced in Step 1 in a call to the `GetReportList` operation of the MWS API Reports section. The `GetReportList` returns a report with the acknowledge status for each **ReportRequestId**. You then download only the reports that have not been acknowledged in [Step 3: Download a report](#).

### Request parameters

Here are the valid parameters for making a call to the `GetReportList` operation:

Parameter	Description	Values
<code>ReportRequestIdList</code>	A structured list of <code>ReportRequestId</code> values. If you pass in <code>ReportRequestId</code> values, other query conditions are ignored.	Default: All Type: xs:string  Required: No

For more information about the request parameters that are required for all Amazon MWS operations, see [Required request parameters](#) in the *Amazon MWS Developer Guide*.

A sample `GetReportList` API request:

```
https://mws.amazonservices.com
? Marketplace=AGWSWK15IEJJ7
&Action=GetReportList
&SignatureMethod=HmacSHA256
&Merchant=YOUR_SELLER_ID_HERE
&AWSAccessKeyId=OGS7553JW74RRM612K02EXAMPLE
&SignatureVersion=2
```

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```
&Version=2009-01-01
&ReportRequestIdList.Id.1=7332234344
&ReportRequestIdList.Id.2=7325420826
&ReportRequestIdList.Id.3=7318485518
&Signature=AkuNQk4OAIRxFIkibqSoovAv7ispy2odbNTytUdiQ44%3D
&Timestamp=2015-06-25T17%3A23%3A47.707Z
```

### Sample response

The `GetReportList` operation returns the acknowledged status for each report **ReportRequestId** that you submitted. Here is a sample response:

```
<?xml version="1.0" encoding="UTF-8"?>
<GetReportListResponse xmlns="http://mws.amazonaws.com/doc/2009-01-01/">
  <GetReportListResult>
    <NextToken />
    <HasNext>false</HasNext>
    <ReportInfo>
      <ReportId>11162090683</ReportId>
      <ReportType>
        _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
      </ReportType>
      <ReportRequestId>7332234344</ReportRequestId>
      <AvailableDate>2015-06-14T01:13:44+00:00</AvailableDate>
      <Acknowledged>false</Acknowledged>
    </ReportInfo>
    <ReportInfo>
      <ReportId>11145931523</ReportId>
      <ReportType>
        _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
      </ReportType>
      <ReportRequestId>7325420826</ReportRequestId>
      <AvailableDate>2015-06-13T01:14:44+00:00</AvailableDate>
      <Acknowledged>false</Acknowledged>
    </ReportInfo>
    <ReportInfo>
      <ReportId>11129389963</ReportId>
      <ReportType>
        _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
      </ReportType>
      <ReportRequestId>7318485518</ReportRequestId>
      <AvailableDate>2015-06-12T01:15:04+00:00</AvailableDate>
      <Acknowledged>true</Acknowledged>
      <AcknowledgedDate>2015-06-25T00:21:19+00:00</AcknowledgedDate>
    </ReportInfo>
  </GetReportListResult>
  <ResponseMetadata>
    <RequestId>3ab5de7d-4e16-4631-8572-5ed190954f8b</RequestId>
  </ResponseMetadata>
</GetReportListResponse>
```

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In this sample response, each **ReportInfo** contains a **ReportId** element, and **Acknowledged** element. If the **Acknowledged** status is **true** for a report, this report has been previously downloaded and acknowledged. For more information about acknowledging reports, see [Step 4: Acknowledge downloaded reports](#).

### Step 3: Download a report

Download a Settlement or Transaction report by submitting a **ReportId**, from the report produced in [Step 2: Filter the request list](#), in a call to the `GetReport` operation of the MWS API Reports section.

If you skipped step 2, you can submit a **GeneratedReportId**, which can be found in the report produced in [Step 1: Get a list of generated reports](#).

### Request parameters

Here are the valid request parameters for making a call to the `GetReport` operation:

Parameter	Description	Values
ReportId	A unique identifier of the report to download. Use either: <ul style="list-style-type: none"><li>▪ <b>ReportId</b>, obtained from a <code>GetReportList</code> call in Step 2.</li><li>▪ <b>GeneratedReportId</b>, obtained from a <code>GetReportRequestList</code> call in Step 1.</li></ul>	Default: All Type: xs:string  Required: No

For more information about the request parameters that are required for all Amazon MWS operations, see [Required request parameters](#) in the *Amazon MWS Developer Guide*.

```
https://mws.amazonservices.com
? Marketplace=AGWSWK15IEJJ7
&ReportId=11162090683
&Action=GetReport
&SignatureMethod=HmacSHA256
&Merchant=YOUR_SELLER_ID_HERE
&AWSAccessKeyId=0GS7553JW74RRM612K02EXAMPLE
&SignatureVersion=2
&Version=2009-01-01
&Signature=Jjg9PkoWET5jG1TyXARgfKp0xNLLxB1MCeq8JyVeAkM%3D
&Timestamp=2015-06-25T00%3A40%3A50.458Z
```

The response to the `GetReport` call is the content of the report document.

### Step 4: Acknowledge downloaded reports (optional)

To keep track of which reports you have already downloaded, it is a good practice to acknowledge reports after you have received and stored them successfully to avoid duplicate downloads.

## Amazon Pay settlement and transaction reports

To mark a report as acknowledged, make a call to the `UpdateReportAcknowledgements` operation of Amazon MWS Reports section. In the request, add the **ReportId** of the downloaded reports to the **ReportIdList** parameter and set **Acknowledged** parameter to **true**.

### Request parameters

Here are the valid request parameters for making a call to the `UpdateReportAcknowledgements` operation:

Parameter	Description	Values
ReportIdList	A structured list of ReportId values. The maximum number of reports that can be specified is 100.	Default: none Type: xs:string  Required: Yes
Acknowledged	A Boolean value that indicates you have received and stored a report.	Default: All Type: xs:boolean  Required: No <ul style="list-style-type: none"><li>▪ <code>true</code> The report has been received.</li><li>▪ <code>false</code> The report has not been received.</li></ul>

For more information about the request parameters that are required for all Amazon MWS operations, see [Required request parameters](#) in the *Amazon MWS Developer Guide*.

Here is a sample `UpdateReportAcknowledgements` API request:

```
https://mws.amazonservices.com
? Marketplace=AGWSWK15IEJJ7
&Action=UpdateReportAcknowledgements
&SignatureMethod=HmacSHA256
&ReportIdList.Id.1=11162090683
&ReportIdList.Id.2=11145931523
&Acknowledged=true
&Merchant=YOUR_SELLER_ID_HERE
&AWSAccessKeyId=OGS7553JW74RRM612K02EXAMPLE
&SignatureVersion=2
&Version=2009-01-01
&Signature=6JIUq%2BE9ZEfhdNAHffgvPEjiX6oHKHOqJOqziM5ztsI%3D
&Timestamp=2015-06-25T19%3A14%3A14.201Z
```

## Amazon Pay settlement and transaction reports

### Sample response

The `UpdateReportAcknowledgements` operation returns a **Count** of the number of report requests, and the **Acknowledged** status for each report **ReportIdList** that you submitted.

Here is a sample response:

```
<?xml version="1.0" encoding="UTF-8"?>
<UpdateReportAcknowledgementsResponse xmlns="http://mws.amazonaws.com/doc/2009-01-01/">
  <UpdateReportAcknowledgementsResult>
    <Count>2</Count>
    <ReportInfo>
      <ReportId>11162090683</ReportId>
      <ReportType>
        _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
      </ReportType>
      <ReportRequestId>7332234344</ReportRequestId>
      <AvailableDate>2015-06-14T01:13:44+00:00</AvailableDate>
      <Acknowledged>true</Acknowledged>
      <AcknowledgedDate>2015-06-25T19:14:15+00:00</AcknowledgedDate>
    </ReportInfo>
    <ReportInfo>
      <ReportId>11145931523</ReportId>
      <ReportType>
        _GET_FLAT_FILE_OFFAMAZONPAYMENTS_SETTLEMENT_DATA_
      </ReportType>
      <ReportRequestId>7325420826</ReportRequestId>
      <AvailableDate>2015-06-13T01:14:44+00:00</AvailableDate>
      <Acknowledged>true</Acknowledged>
      <AcknowledgedDate>2015-06-25T19:14:15+00:00</AcknowledgedDate>
    </ReportInfo>
  </UpdateReportAcknowledgementsResult>
  <ResponseMetadata>
    <RequestId>26c13d35-c774-4668-9e6a-76328fbf2d63</RequestId>
  </ResponseMetadata>
</UpdateReportAcknowledgementsResponse>
```

### For additional information

If you have questions, please [Contact Us](#).